

Information sheet "Bridge Module":

Recognition and transfer of competencies gained through employment in the context of a bridge module (only post-graduate Master degree programs at the Professional School)

Dear Applicant,

If you do not have the required number of ECTS points from previous university achievements to qualify for the Master degree programs (210 ECTS points for Master degree programs with 90 ECTS, or 240 ECTS points for Master degree programmes with 60 ECTS), you can attend additional courses at the Professional School and make up for "missing" credits by applying for the recognition and transfer of competencies obtained through employment in the context of a bridge module (up to 30 ECTS points). You may also receive credit for professional competencies obtained during employment, which you were required to document to qualify for admission to the Master degree program.

The recognition and transfer procedure consists of two stages:

1. Application for credit transfer

Please use the form "Application for credit transfer (Professional School only)" and the relevant "Appendix Bridge Module".

Briefly outline the relevance of your professional experience and the area of study in the PROGRAM SUBJECT XY. Consider the following aspects:

- In which professional contexts have you had contact with and gained experience in the PROGRAM SUBJECT XY?
- Explain the significance of PROGRAM SUBJECT XY for your specific area of study.
- What do you think are the links between the competencies you have obtained professionally and the course content?

Use the sample application form to complete the formal application. Please submit your application to the admissions committee responsible for your study program.

Leuphana Professional School
Admissions committee STUDY PROGRAM XY
Attn.: Mr/Ms Study Program Coordinator
Scharnhorststraße 1/if applicable another address
21335 Lüneburg

2. Personal interview

After we have received your application, you will be invited to attend a personal interview with a representative of the admissions committee. During this interview, you have the opportunity to explain the relevance of the competencies you have obtained professionally.

In the interview, you will be asked about your relevant professional experience with regard to your chosen study program subject, your knowledge and experience in the application of this knowledge, possible leadership and/or team experience, and your personal development during this period of employment.

You will be informed of the Board of Examiners' decision in writing after its next meeting.